



JOIN OUR TEAM!

Do you enjoy providing superior customer service? Are you looking for an organization where you can serve the community you live in and help others? Are you looking for a part-time opportunity, working around 24 hours per week? Look no further, we have the perfect opportunity for you! Greater Des Moines Habitat for Humanity is part of a global, nonprofit housing organization operated on Christian principles that seeks to put God's love into action by building homes, communities and hope.

As a **part-time ReStore Associate**, you'll help process donations, load and unload items, and assist customers as needed. Tasks include cleaning, pricing, stocking, and rearranging items, in addition to providing friendly customer service at all times. Works to ensure that customers and donors have a positive experience at the ReStore; this includes providing friendly customer service, assisting in loading purchases and unloading donations, operating the cash register, cleaning/organizing/arranging displays, and pricing items.

This is how you'll spend your days:

- Build and maintain positive relationships with customers by providing high-quality customer service
- Answer customer questions regarding the ReStore in general and specific items
- Ensure that all areas of the store/warehouse are safe, clean, and organized. Display merchandise in a way that maximizes sales.
- Guard against theft and unsafe practices (clutter, tripping hazards, falling objects, etc.)
- Assist with the receiving of inventory and moving materials from the warehouse to store floor.
- Assist Customers with purchases – lifting, carrying and loading
- Evaluate condition/acceptability of incoming donations; price materials to be sold
- Supervise volunteers as assigned

What does it take to be successful in this role:

- High school diploma/GED required
- Great track record of providing excellent customer service
- Willingness and desire to work with diverse staff, volunteers and customer base.
- Excellent communication skills
- Effective organizational skills
- Committed to GDMHFH mission and environmental stewardship
- Able to lift up to 50 lbs.
- Convey clear, concise information to others, using verbal or other appropriate communication techniques.
- Treat others in a nondiscriminatory, lawful and ethical manner, respecting the differences among people, and the value they bring to GDMHFH.
- Follow safe practices in all work activities to avoid injuries and accidents.

A typical schedule for this part-time position would be working 24 hours per week. Three full working days a week from 9:00AM – 6:00PM – one of those days being Saturday.

To apply for this position, email a cover letter and resume to careers@gdmhabitat.org.