



**Serving in the Habitat for Humanity of Iowa AmeriCorps Field  
Greater Des Moines Habitat for Humanity**

**AmeriCorps, Rock the Block<sup>®</sup>**

**Reports To:** Director, Construction Services

**Position Type:** AmeriCorps State volunteer serving through Habitat for Humanity of Iowa; approximately three months of full-time service (450 hours minimum).

**Expected Schedule**

This position is full-time, 7:30-4:30PM Monday-Friday with work on some evenings required throughout the year. Holiday, sick leave, and vacation time do not count towards member minimum service hour requirements.

**Position Description:** The member will help Greater Des Moines Habitat for Humanity (GDM Habitat) repair safe, decent affordable housing and transform neighborhoods.

**Responsibilities**

- Support the Rock the Block team in answering questions about the Rock the Block program to potential applicants, collect application paperwork and schedule home assessments.
- Assist in the Family Selection process including compiling information, administrative needs, tracking applicant information and preparing files.
- Working with Rock the Block team to schedule partner families sweat equity hours for the program.
- Participate in the planning and execution of Rock the Block special events.
- Complete other duties as assigned by supervisor. The program may require the member to engage in additional allowable activities that support the AmeriCorps program design and which help the program meet its goals as outlined in the approved AmeriCorps application. In no circumstance, will members be asked or allowed to perform prohibited activities.

**Requirements**

- Strong written and oral communication skills
- Willingness to adhere to all guidelines set by the Greater Des Moines Habitat for Humanity and Habitat for Humanity of Iowa AmeriCorps program
- Valid driver's license and ability to drive to work sites and partner family homes

- Able to travel for trainings or assist with disaster response efforts
- Able to lift up to 40 lbs and stand on uneven surfaces for extended periods of time as required to set up for and assist with special events.

**Benefits**

- Taxable AmeriCorps quarter-time living allowance: \$3,433. before taxes
- Education award: \$1,612. contingent upon successful completion of term and member eligibility
- Worker's compensation
- Student loan forbearance may be available

*This position is not expected to have regular, scheduled and anticipated recurring access to vulnerable populations through their service.*

*GDMHFH is an equal opportunity employer.*